

Rhode Island
Association of Fire Chiefs

Strategic Plan



TIMELINE MATRIX

X will equal date of adoption (possibly April 27, 2006 at the RIAFC regular monthly meeting.

Immediate

- IV.1.a** Continue support for fire prevention and inspector certifications

- VI.2.a** Continue to build support for our Political Action Committee (PAC)
Action: promote fund raising efforts

1 Week

- I.3.b** Utilize the strategies from Branding, Marketing and Communications
Action: Post application on website

1 Month

- I.1.d** Encourage other organizations to have representation at all RIAFC meetings and events
Action: E-Board to reinforce this through personal contact, e-mail, and mailings

- II.3.a** Put state and National Fire Academy training program calendars on the website
Action: Establish a link on RIAFC website to Rhode Island State Fire Academy

- II.3.d** Support an increase in funding for the Safer and Fire Acts.
Action: Congressional meeting during CFSI trip to Washington DC

- III.1.a** Increase electronic communications capability
Action: Promote and expand our email member alert system
Action: Re-establish department information links on website.

2 Months

- IV.1.c** Establish fire prevention areas at major events
Action: Identify events to participate in

3 Months

- I.1.a Appoint committee only** Define what the relationships currently are and what they should be
Action: E-Board to appoint a member, or committee to look into these relationships to report back to E-Board
- I.1.b Appoint committee only** Explore the similarities and common goals of the organizations
Action: E-Board to appoint a member, or committee to look into these relationships to report back to E-Board
- I.1.c Appoint committee only** Explore the possibility of merging with other organizations that share a common goal
Action: E-Board to appoint a member, or committee to look into these relationships to report back to E-Board
- I.3.a** Identify officer responsibilities towards promoting association
Action: Create job descriptions and identify responsibilities
- I.4.a Appoint committee only** Determine the need and establish sections as needed
Action: Establish a committee to study the possibilities
- II.1.b** Assist Local and State organization in developing strategic plans
Action: Establish a list of facilitators to help any organizations with strategic planning
- III.2.a** Identify the benefits of being a member of RIAFC
Action: Create a PowerPoint presentation
Create a brochure

- III.2.b** Increase usage/visibility of the logo and web site
Action: Use logo on all letter head and promotional materials
- IV.1.b** Strengthen relationships with the Rhode Island Association of Fire Marshals and the National Fire Protection Association
Action: Contact Fire Marshal Assoc. and NFPA
- VI.2.b** Work with Legislative Committee to establish RIAFC legislative agenda
Action: Promote discussion at meetings

6 Months

- I.1.e** Act as liaison between the State of Rhode Island and other Public Safety Organizations
Action: Establish point of contact to become a conduit from RIAFC to each of the other Associations through the re-establishment of committees and committee chairs.
- I.2.a** Understand the vendors needs and expectations
Action: Seek out information from NEFEEA for information regarding what their needs and expectations are –
- I.2.b** Support vendors
Action: Promote vendor's websites
Encourage membership to use member vendors products and services
Provide Link on RIAFC website to NEFEEA website
- I.4.a Report only** Determine the need and establish sections as needed
Action: Establish a committee to study the possibilities
- II.3.a** Put state and National Fire Academy training program calendars on the website
Action: Establish a link on RIAFC website to Rhode Island State Fire Academy
- II.3.b** Promote officer level training
Action: Conduct programs

II.4.a Identify ownership and stakeholders of RIIMT
Action: Partner with RIEMA to expand opportunities and trainings for RIIMT

III.1.b Personal Phone contact on critical issues
Action: Maintain and distribute semi-annually an updated telephone list of members

III.2.c Promote the RIAFC initiatives to the public at major events
Action: Acquire booth equipment and space at major public events

IV.1.c Establish fire prevention areas at major events
Action: Identify events to participate in

V.1.a Complete and distribute job descriptions for officers and committees
Action: Review job descriptions with newly elected officers

9 Months

I.1.a Report only Define what the relationships currently are and what they should be

Action: E-Board to appoint a member, or committee to look into these relationships to report back to E-Board

I.1.b Report only Explore the similarities and common goals of the organizations

Action: E-Board to appoint a member, or committee to look into these relationships to report back to E-Board

- I.1.c Report only** Explore the possibility of merging with other organizations that share a common goal
Action: E-Board to appoint a member, or committee to look into these relationships to report back to E-Board
- IV.2.c** Promote fire ground operations safety
Action: conduct educational seminars for Certification and/or training for Fire Ground Safety Officer
- V.1.b** Establish a mentoring program for new RIAFC officers and members
Action: Develop a packet and orientation program for new members and newly elected Board members
- V.2.a** Provide guidance for new chief officers
Action: Schedule an annual Professional Development Seminar
Promote National Fire Academy courses, particularly the EFO program
Promote Chief Fire Officer Designation program
Promote Commission on Fire Accreditation International process
Promote the IAFC Professional Development Committee Officer Development Handbook
Establish information/links on the website
Assist in the development and support of State Fire Academy
Training programs for Chief Fire Officers

12 Months

- I.3.c** Challenge every member to bring in one new member every year
Action: Recognize the member that recruits the most new members
- II.1.a** To bring local Fire Departments, State organizations, NED, and IAFC in line with each other via their strategic plans
Action: Work with individual Fire Depts., and other public safety organizations to develop and revise Strategic Plans that are consistent with the current and future needs of the fire service.
- IV.2.b** Promote safe driving
Action: Conduct educational seminars

- VI.3.a** Utilize standing committee
Action: Review and recommend changes
Consider including the mission statement of the RIAFC

13 Months

- VI.1.c** Continue to facilitate a day at the US Capital in conjunction with the CFSI Dinner
Action: Encourage more chiefs to attend CSFI dinner
Promote joint meeting with all New England States on Capitol Hill

18 Months

- II.2.a** Re-establish interoperability committee
Action: Promote the Southern New England Mutual Aid Pact, and plans of individual fire departments Study the IAFC Interoperability Handbook
Educate Rhode Island Fire Service about relevant programs

24 Months

- IV.2.a** Promote wellness and fitness programs
Action: Provide fitness and trainer certifications